ODL Annual Report - Fiscal Year: 2007

☐ Finalized   ☐ Approved

Library: **LUTHER LIBRARY**

Library Data and Demographics   ☑ Section Finalized   Estimated Data? NO

Name:	LUTHER LIBRARY
County:	OKLAHOMA Type: BR

Mail Address:	Same as Mailing
Street Address:	310 NE 3rd
City:	LUTHER Zip: 73054-9999 (Street) 73054-9999 (Mail)
Phone:	405-277-9967 Fax: 405-277-9238
Toll Free - 800#:	
Director's Email:	luther@metrolibrary.org
Library's Web Page:	www.metrolibrary.org

Population:

	Adult	Juvenile	Total
City:	1,045	500	1,545
County:	514,361	176,905	691,266

County Service Area: 718   Square Miles

Do you serve all in county w/o charge? YES

If NO, Describe:

Director/Librarian:	Angela Paeltz Ext. Specialist
Person Completing:	Stuart Williamson, Researcher

Number Of Branches: 0   BookMobiles: 0   Other Outlets: 0

Note: City pop from MLS defined service area 2007

Total Staff FTE 0.5   MLS FTE 0   Librarian FTE: 0.5   Other FTE: 0

Library Data and Demographics(2)

Square Footage For Library: 1800   Do you have meeting rooms?   NO

Housed in a building owned or maintained by local government or the system?:   Y

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?   N

Total amount spent of building maintenance and/or rent: $10,529.00

Building maintenance and/or rent paid by: SYSTEM

   -- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:	USH-5 Earnest Istook
Oklahoma House District:	H-96 Lance Cargill
Oklahoma Senate District:	S-28 Harry Coates

Holdings

☑ Section Finalized   Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	5,717	5,374	1,958	1,270
Juvenile:	2,855	2,655	606	969
Total Bound:	**8,572**	**8,029**	**2,564**	**2,239**
Unbound Current Serial Subscriptions (Non Electronic)	4.00	4.00	0.00	0.00
Total Printed Materials:	**8,576.00**	**8,033**	**2,564**	**2,239**

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	473.00	473.00	127.00	175.00
Video Materials:	153.00	153.00	43.00	10.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	58.00	58.00	22.00	23.00
Total Electronic Materials:	**58.00**	**58**	**22**	**23**

Database Detail:	
- Paid by your Library	58
- by other coop	0
- by State Library	23

Library Hours

☑ Section Finalized

	Main/HQ		
Hours open per week:	25.50	Total Annual Hours:	1,326.00
Hours after 5pm M-F:	0.00		
Hours Sat, Sun:	4.00		
Days Closed for Holidays:	8.00		

Regular Hours

	Period 1		**Period 2**		**Period 3**	
Sun						
Mon:	9:00am	1:00pm	1:30pm	5:00pm		
Tues:						
Wed:	9:00am	1:00pm	1:30pm	5:00pm		
Thurs:						
Fri:	10:00am	1:00pm	1:30pm	5:00pm		
Sat:	9:00am	1:00pm				

Total Regular Hours Per Week   25.50

Summer Hours

	Period 1		**Period 2**		**Period 3**	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week   0.00

Reference/Circulation   ☑ Section Finalized   Estimated Data? NO

Annual Circulation Transactions

Adult   Juvenile: **Total:**

| 43,914 | 13,344 | 57,258 |

Annual Circulation Transactions Per Capita: | 37.06 |

Borrowers   ☑ Section Finalized   Estimated Data? NO

Number Of Registered Borrowers

Adult: Juvenile: **Total:**

| 480 | 612 | 1,092 |

Number of Family Cards: | 0 |

Re-Register? | YES |

If no to re-register, describe how borrowing records are kept up to date

| |

Programs/InterLibrary

☑ Section Finalized   Estimated Data? | NO |

Programs		Number	Attendance
Summer 6/06 - 8/06	Note: Last Years Program	4	199
Other programs for children 7/06 - 6/07		23	1383
Programs given for adults 7/06 - 6/07		32	534
Summer Teens 6/06 - 8/06	Note: Last Years Program	1	45
Programs given for teens 7/06 - 6/07		1	25
Total Programs:		**61**	**2186**
Program Attendance Per Capita:			1.41

Continuing Education/Internet Use

☑ Section Finalized   Estimated Data?   NO

Continuing Education

# of Staff	# of Board	Total CEs
1	0	6

Electronic Service and Internet Use

Does your library provide electronic services?   YES
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?   YES

Number of users annually   3168

Number of Headquarter/Main Internet Stations?   Total

Public 6   Staff: 1   Shared 0   7

Internet access is via: DEDICATED
Internet have WIFI?:   YES
Type of connection: T1
Does your library use an internet filter   Y
- If yes, which filter:

Does your have a web page?
- Update When?
- Which Software?
- Hosted Where?

Salaries and Benefits

☑ Section Finalized   Estimated Data? NO

Salaries

Beginning Librarian's Annual Salary:	$27,206
Director's Current Annual Salary:	$16,276
Director's Hours Per Week:	20
Salary @ On 5.15 per hour:	$5,356

Other Salaries   (Annual)

Assistant or Deputy Director (Avg)	$0	Department Head	$0
Information Technology Director:	$0	Selector:	$0

Board/Staff Data

☑ Section Finalized

Months The Board Meets

☑ Jan ☑ Feb ☑ Mar ☑ Apr ☑ May ☑ Jun

☑ Jul ☑ Aug ☑ Sep ☑ Oct ☑ Nov ☑ Dec

Board meeting time:	3:30pm
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY

Number of Board Members:	0
Number of Staff Members:	1

Equipment

☑ Section Finalized

Photocopier?	YES	Automated Circulation System?	YES
Microfilm/Fiche Reader/Printer?	NO	Which automation system?	Other
Microcomputers?	YES	Windows Based?	YES

Number of microcomputers:

Public:	6		
Staff:	1	Automated Public Access Catalog?	YES
Shared:	0	Number of OPACs only:	0

Policies and Catalog

☑ Section Finalized

Policies

Friends of Library Group?	NO	Local Literacy Program?	NO
Friends Contact Name and Address		Literacy Contact Name Phone	

Written statement of purpose?   YES   2007   Year last reviewed